

February 07						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 28	29	30	31	February 1	2	3
				<div>B - Lockdown 2:00pm</div>	<div>B - Payroll clears edits</div>	
				<div>Cycle B – T&A</div>		
				<div>Cycle A - Maintenance</div>		
4	5	6	7	8	9	10
	<div>B - Reports ready by 10</div>		<div>★ B - Pay day</div>	<div>A - Lockdown 2:00pm</div>	<div>A - Payroll clears edits</div>	
	<div>Cycle A - Time and Attendance</div>					
	<div>Cycle B - Maintenance</div>					
11	12	13	14	15	16	17
	<div>A - Reports ready by 10</div>		<div>★ A - Pay day</div> <div>B - Lockdown 2:00pm</div>	<div>B - Payroll clears edits</div>	<div>B - Reports ready by 10</div>	
	<div>Cycle B - Time and Attendance</div>				<div>Cycle A - T & A</div>	
	<div>Cycle A - Maintenance</div>				<div>Cycle B – Maint</div>	
18	19	20	21	22	23	24
	HOLIDAY		<div>★ B - Pay day</div>	<div>A - Lockdown 2:00pm</div>	<div>A - Payroll clears edits</div>	
		<div>Cycle A - Time and Attendance</div>				
		<div>Cycle B - Maintenance</div>				
25	26	27	28	March 1	2	3
	<div>A - Reports ready by 10</div>		<div>★ A - Pay day</div>			
	<div>Cycle B - Time and Attendance</div>					
	<div>Cycle A - Maintenance</div>					